

**OPI/WPT Exam Registration Instructions**  
**Apply by 10<sup>th</sup> Week of the Semester**

1. Go to Ohio University's Department of Modern Languages website:  
*modlang.ohio.edu*
2. On the left sidebar, click on "*Language Testing*", then "*OPI/WPT Testing*"
3. Read all the information found in the documents OPI ACTFL Brochure, OPI FAQs, OPI Practice Hints, etc.
  - a. Costs of the tests:
    - i. OPI - \$139.00
    - ii. WPT – \$70.00
    - iii. OPI & WPT - \$209.00
    - iv. Official Certificate - \$10.00
4. Once you have reviewed all the materials and you are ready to register for your OPI/WPT go to: *www.languagetesting.com*
5. Once there, register for your test:
  - a. On the top right, select "*Sign In*", "*Test Candidates*"
  - b. Under "*Testing for a school, teaching license, and/or any other licensure programs?*" select "*Click Here*"
  - c. If you have never taken the OPI/WPT before, select "*Buy a Test*". If you have taken the OPI/WPT previously, please log in with your credentials.
  - d. All the information you need for your registration is listed below, so select "*Get Started*"
6. Registering for the test
  - a. "*Are you testing for State Teacher Certification?*"
    - i. If you are a language education major, please select *YES*. Then, select Ohio as your state, then select Ohio University for your Teacher Candidate Program. *Continue*.

- ii. If you are not a language education major, please select *NO*.  
Then, select Ohio University as your Institution Name.  
*Continue.*
- b. Once you have made the above choices, select *Continue.*
- 7. Select the test you want to take
  - a. Select the language you will be taking the test in (Spanish, German, French, etc.). *Continue.*
  - b. Select the type of test you will be taking (OPI, WPT, or both).  
*Continue.*
- 8. Select your Proctor
  - a. Select the bullet next to K12 School or University or Sylan Learning Center.
  - b. Enter the following information:
    - i. Proctor First Name: Betsy
    - ii. Proctor Last Name: Partyka
    - iii. Title: Associate Professor of Spanish
    - iv. Institution: Ohio University
    - v. Proctor Phone: 740-593-2765
    - vi. Proctor Fax: 740-593-0729
    - vii. Proctor Email: partyka@ohio.edu
  - c. *Continue*
- 9. Select options for days/times you can take the test
  - a. Time Zone: Eastern Time
  - b. Pick dates at least 10 days from the day you are registering and times ranges of 3 hours. Tests must be taken during office hours, Monday thru Friday, 8am-11:30am, 1pm-4:30pm
  - c. Fill in the appropriate information in each box.
  - d. *Continue*
- 10. Do you want an official copy of the certificate?
  - a. Check mark the box if you would like an official copy of the certificate mailed to you. There is an additional \$10 fee.

b. If you check mark the box, enter in your personal information on where you would like the certificate mailed.

c. *Continue*

11. Verify your test selections

a. Verify your test type and language

b. Verify your choices in times and dates

c. *Continue*

12. Enter your personal information

a. Enter your email, a password, and answer a security question

b. Enter your address, phone, date of birth, SSN, etc.

c. Agree to the terms and conditions

d. Enter your method of payment (credit card or check)

e. *Submit*

13. Confirmation

a. You will receive a confirmation of your test date and time, and a confirmation will be sent to our department.

b. Please arrive 10 minutes prior to your test time on your scheduled day with some form of identification, preferably your OU ID.

c. Tests are taken in Gordy Hall 283.

d. Tests last 20-30 minutes.

e. Interview delay, postponement, or cancellation could result in a no show charge of \$55.

14. Getting your results

a. Test results are usually available 1-2 weeks after you complete the test. Be patient!

b. Once you receive your results, please notify the department chair, Dr. Betsy Partyka, via email at partyka@ohio.edu so she can notify the college and your OPI score will appear on your DARS.